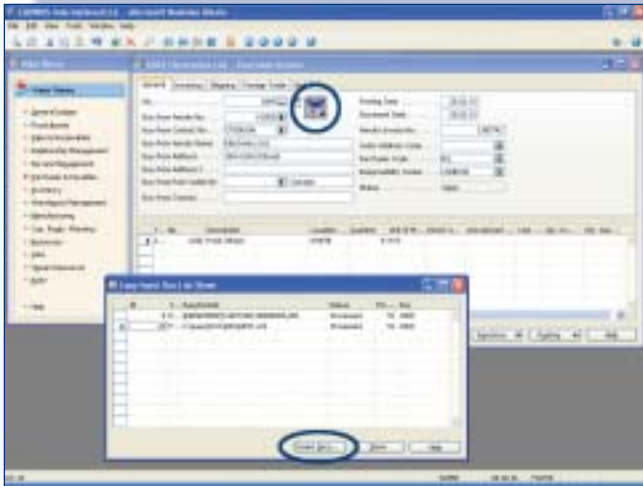




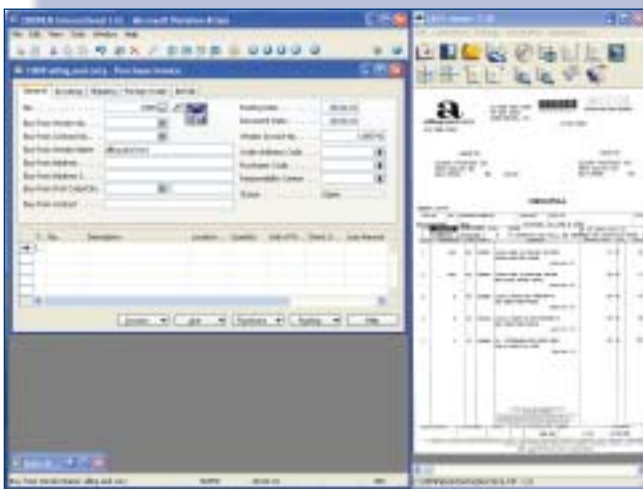
 **EASY**  **NAVISION** 

*The archiving solution for Microsoft Business Solutions – Navision*

# The archiving solution for Microsoft Business Solutions – Navision



Add other documents manually



Posting using electronic documents

**E**ASY NAVISION is the perfect extension to Microsoft Business Solutions – Navision. Documents are captured, stored in a revision-proof manner and are available directly from Navision at any time. Moreover, Navision can be used as a retrieval client for all documents stored in EASY ARCHIVE, regardless of their origin and removing the need to install additional client software.

Navision and EASY ARCHIVE integration provides Navision users with improved options. This not only enables the user to display documents directly from their customary Navision environment, but in addition to display all linked documents from the archive via the standard Navigate function.

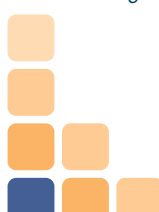
## Incoming documents: Early and Late Scanning

If incoming documents are to be processed at an early stage, i.e. prior to entry in Navision, they are first scanned via EASY CAPTURE. EASY CAPTURE's various automatic indexing procedures such as Barcode, OCR and ICR recognition, document classification, database lookup, etc. are available. EASY NAVISION then automatically generates new Navision documents, with the pre-entered values being copied to the Navision fields.

Even if a Navision document already exists, scanned documents or any other data files can be added at a later time. All this is automatically archived to a file in a revision-proof manner during entry.

## Outgoing documents: Automatic archiving during entry

EASY NAVISION users will never be faced again with the problem of being unable to find outgoing invoices, orders or any other documents. All outgoing documents are archived via the EASY XML Server during entry. A PDF file is stored in EASY ARCHIVE in a revision-proof manner, and full text indexed. Optionally, other documents can be added to this process. The net result is that additional paper storage is no longer required.



## AT A GLANCE

- Seamless integration into MBS Navision environments, also for sector solutions
- Powerful archiving application for incoming documents as well as documents and reports created via Navision
- Revision-proof archiving of Navision documents in PDF format and fast full text search via EASY ARCHIVE
- MBS Navision as a retrieval front-end to all documents stored in EASY ARCHIVE
- Early and late scanning of individual documents, and bulk acquisition of incoming documents
- Archive retrieval with subsequent linking to Navision
- Supports Navision Financials and Navision Attain
- Simple installation on the server, no client installation required
- Great investment protection through trouble-free linkage to other EASY products using standard technologies (e.g. XML)

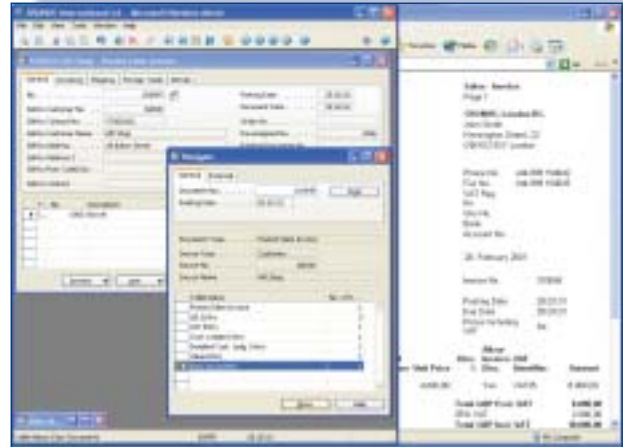
### Easy search in EASY archives

Besides direct access to Navision documents, the Navision user interface is also used as a retrieval interface for the corporate EASY archives removing the need for additional client software on the Users desktop. Retrieval of all types of documents are possible from the EASY archives: scanned correspondence, print lists from redundant systems, Office documents, news items and engineering drawings, even multiple languages or media files such as digital videos.

The "Navision Link" function is simply without precedent: Imagine a user searching for a supplier's invoice trying to find out how it was entered in Navision. Using the powerful EASY full text search function, the user is able to retrieve the corresponding invoice in EASY ARCHIVE, from where it can be linked directly to the Navision entries via a mouse click.

### Investment protection: XML Server and Workflow via EASY DOCUMENTS

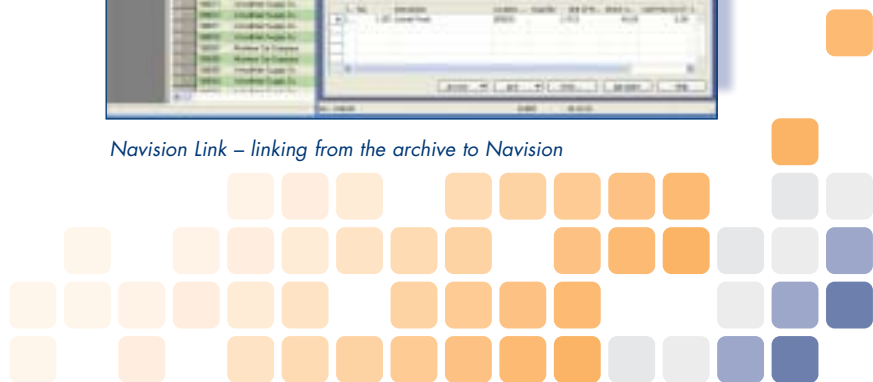
Through support via the XML Server in EASY NAVISION, you can leverage your investment in your EASY solution by providing hooks to our new generation software, ENTERPRISE.x, or any 3rd party applications that utilize XML. Of particular interest is the opportunity to extend your business processes through the use of our workflow solution, EASY DOCUMENTS, which integrates completely with EASY NAVISION.



Opening related documents from Navision



Navision Link – linking from the archive to Navision



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